

Commission Request For Disbursement Authorization
FOR INTERNAL USE ONLY - The Biltmore Group

NOTICE TO ALL PARTIES

A commission can not be disbursed to an agent based on this form.

This form is only a request from an agent to The Biltmore Group for authorization to issue a signed and dated Disbursement Authorization for a specific property. This form does NOT authorize a the payment of a commission to any party at closing.

Agents - A Disbursement Authorization will not be issued until all outstanding documentation for your contract/listing has been submitted and approved. If you are unsure of any documentation please check with our Administrative Dept. Authorization Requests MUST be submitted 7 days in advance of an anticipated closing.

Agent / Team Name: _____

Property Address: _____

Are You Incorporated? YES NO

Closing Date _____ Sale Price \$ _____ Commission % _____

Is This Your Listing? YES NO

If YES, Admin Fee We Collect \$ _____

If NO, Admin Fee we are charged \$ _____

Title Company: _____

NOTES
